



The Birmingham Education Foundation

2016-17 Small but Mighty Grant Application

The **Mission:** Birmingham Education Foundation raises private funds from our community to ensure academic excellence and innovation in the Birmingham Public School District.

The Small but Mighty grant is new for 2016-17. The BEF hopes that these grants will help in those times when our staff might otherwise pay for something out of their own pocket. The maximum award for this grant is \$250. Applications are being reviewed by a smaller committee, and it is our goal to have a very quick turn around on these. To start the year, we have allocated \$5,000 to these grants.

GRANT APPLICATION GUIDELINES *(Please read carefully prior to applying.)*

1. BEF Grants do not fund transportation of any kind, professional development or salaries of staff or coaches, individual student scholarships, consumable goods, events that have already taken place or items that have already been purchased.
2. The maximum amount for a Small but Mighty grant is \$250. (For larger grants, please see our Great Idea Grant.)
3. Grant applications must be for things that align with the BPS strategic plan, the mission of the BEF, and for those things which fall outside of the district budget, which includes the 2015 Bond.
4. Grant requests must be made by a BPS employee.
5. Each staff member is eligible for only one Small but Mighty Grant per year.
6. Grants must be submitted with a detailed budget and signed by a BPS administrator. District approval is required for all grants.
7. The BEF believes in partnership with other school organizations to make everyone's limited funds go further. We highly encourage grant seekers to explore other funding sources in addition to the BEF in order to fully fund grant initiatives. If you are not sure what other funding sources might be available, please contact your principal.
8. Visit www.supportbef.com/grant-applications to download and review the sample grant application prior to completing this application.

GRANT APPLICATION

Staff name(s): Mrs. Jane Smith Date: 9/1/16

Email address(es): jsmith123@birmingham.k12.mi.us

Phone: 248-203-3030

School(s): Greenfield Elementary

Title or Topic of Grant: Building the kindergarten classroom library

Amount of Grant Request: \$250 Have you requested funds from other sources? Yes No

If you have requested funds from other sources, please explain: Our PTA has agreed to give the kindergarten classes \$250 for these books.

Projected Start Date: Oct. 2016 Projected End Date: _____ or Ongoing

Grade of Students Impacted: Kdgn

Number of Students Impacted: 60

Have you viewed the sample grant on our website prior to completing this request? Yes No

Narrative Description of Grant Request

Please give describe your project.

Use as much space as necessary to describe the full scope of your project.

The kindergarten teachers are building a library of leveled reading books to have available to students in our class. These books will be at a variety of reading levels and encompass a variety of subjects, both fiction and non-fiction. Research shows that students who are able to select their own reading material grow to enjoy reading more. Our goal is to have books that will appeal to all of our students and to start them loving reading at a young age.

The books will be housed on bookshelves in Mrs. Smith's class. Miss Green and Mr. Jones will bring their classes to pick out books while Mrs. Smith's class is at gym and music. Students will use the books at school during our quiet reading time.

Provide a timeline for your project:

We plan to order the books as soon as we receive funds, and will begin using them as soon as they arrive!

Provide a detailed budget for your project:

Grants must provide a detailed budget before they will be considered. Grants without a detailed budget will not be considered.

All about Cats (2)	\$10	Mo Williams Trilogy (2)	\$20
War and Peace (2)	\$20	Sam and Dave Dig a Hole (2)	\$10
One Fish, Two Fish (2)	\$10	Young Person's Guide to Space	\$20
This is Not My Hat(2)	\$10	A Tale of Two Classrooms (2)	\$20
Complete Shakespeare (2)	\$20	Peter Rabbit (2)	\$10
Creepy Crawly Bugs! (2)	\$10	Dragons Love Tacos (2)	\$20
The Graffalo (2)	\$10	The First Big Book of Why (2)	\$20
The Night Sky (2)	\$20	Nate the Great	\$20

Total for all books: \$250

Applicant Signature: Jane Smith

Principal/Supervisor's Signature: Jane's Principal

Grants must be signed by a principal or supervisor before they will be considered.