



The Birmingham Education Foundation

2016-17 GREAT IDEA GRANT APPLICATION FORM

The **Mission:** Birmingham Education Foundation raises private funds from our community to ensure academic excellence and innovation in the Birmingham Public School District.

Grant applications are reviewed on a rolling basis. The Foundation will let you know the status of your grant within 60 days of receipt. The Foundation meets the second Monday of each month from Sept to June to consider grant requests. Grants need to be received 5 days prior to a meeting to guarantee consideration at that month's meeting.

Each year the BEF appropriates a sum to be used specifically for technology grants. Technology grant applications are due December 1, 2016. Please see the technology grant application for more information.

GRANT APPLICATION GUIDELINES *(Please read carefully prior to applying.)*

1. Great Idea Grants do not fund transportation of any kind, professional development or salaries of staff or coaches, individual student scholarships, consumable goods, events that have already taken place or items that have already been purchased.
2. Any dollar amount will be considered.
3. Grant applications must be for things that align with the BPS strategic plan, the mission of the BEF, and for those things which fall outside of the district budget, which includes the 2015 Bond.
4. Great Idea Grants are not designed to provide ongoing funding. Grants will be eligible for full funding for the first two years of a grant initiative and for 50% funding in the third year.
5. Grant requests must be made by a BPS employee.
6. Grants must be submitted with a detailed budget and signed by a BPS administrator. District approval is required for all grants.
7. Grant recipients agree to report back to the BEF regarding their grant at the completion of activities funded by the grant, or within 6 months of the grant being awarded, whichever comes first. Failure to report may impact future grant eligibility.
8. Any funds not used by the grant recipient should be returned to the BEF.
9. The BEF believes in partnership with other school organizations to make everyone's limited funds go further. We highly encourage grant seekers to explore other funding sources in addition to the BEF in order to fully fund grant initiatives. If you are not sure what other funding sources might be available, please contact your principal.
10. The BEF grant committee is made up of educators, former educators and community members, all of whom want the best for BPS students. As you write your proposal, please keep in mind that jargon and acronyms commonly used in education may not be understood by our community members.
11. Visit www.supportbef.com/grant-applications to download and review the sample grant application prior to completing this application.

GRANT APPLICATION

Staff name(s): Ms. Smith, Mr. Jones, Mrs. White Date: 10/1/16

Email address(es): smith@birmingham.k12.mi.us, jones@birmingham.k12.mi.us, white@birmingham.k12.mi.us

Phone: 248-203-3030

School(s): Bingham Farms

Title or Topic of Grant: Michigan History Field Trip

Amount of Grant Request: \$450 Have you requested funds from other sources? Yes No

If you have requested funds from other sources, please explain: Parents will be providing for transportation, and the PTA will be providing lunch.

Could your initiative be successful if it received partial funding from the BEF? Please Explain. Yes, but it would mean that we would have to ask parents to contribute more towards the trip.

Projected Start Date: March 12, 2017

Projected End Date: March 13, 2017 or Ongoing

Grade of Students Impacted: 3rd

Number of Students Impacted: 60

Have you viewed the sample grant on our website prior to completing this request? Yes No

Narrative Description of Grant Request

Please give a detailed narrative description of your project and how it will benefit students.

Use as much space as necessary to describe the full scope of your project.

Description of Program: We hope to immerse our students in a hands-on learning experience associated with the third grade Michigan curriculum. This will specifically include the fur trading between Native Americans and early European settlers. Also, while on the field trip, the students will have the opportunity to explore other aspects of Michigan's vast natural resources and outdoor activities.

Desired Student Outcomes: Students will enjoy a presentation on Native American/European trading in Michigan during the 1700s. Due to the hands-on nature of this experience, we anticipate they will have a better understanding of Michigan's natural resources and their impact on early trade and commerce in our state. In addition, there will be an opportunity to explore other aspects of Michigan's amazing outdoors and how our surroundings influence our everyday lives. This open ended portion of the experience will allow students a chance to focus on things that are of interest to them personally.

Finally, we feel that an opportunity like this will touch some of our students who have not had an extensive outdoor Michigan experience. We have children in our classes that have never been to or swam in a Great Lake, seen Michigan's sand dunes, or traveled away from the city. We hope this gives them a glimpse of what an amazing state Michigan is and inspires them to want to see more!

How do you plan to evaluate the success of your project?

We have attached the Grade Level Content Expectations to this application, and will watch the presentations to be sure these areas are covered, and then do activities back in our classes that reinforce these ideas. Success will be determined by the students understanding of these areas.

Provide a timeline for your project:

In February and March, we will be studying Michigan history. We hope to attend a program on March 11, 2017 and then spend our Social Studies wrapping up our Michigan history unit and reflecting on the hands on learning that students experienced on the field trip.

Provide a detailed budget for your project:

Grants must provide a detailed budget before they will be considered. Grants without a detailed budget will not be considered.

Admission to the Center for students: \$2.50 x 60 students = \$150

Special programming: \$5.00 x 60 students = \$300

Transportation being paid for by parents. Lunch being paid for by the PTA.

Total request to the BEF: \$450.

Applicant Signature: *M. Smith*

Principal/Supervisor's Signature: *School Principal*

Grants must be signed by a principal or supervisor before they will be considered.