



## How can you get involved?

The BEF maintains a very active schedule of events and activities throughout the year. We are always in need of volunteers. We would be grateful for your help on an occasional or regular basis. Check the appropriate boxes below and let us know how you can help out.

Event	Date	Planning for the Event	Yes, I can help
11th Annual Unabashed Bash	February 11, 2012	October 2011-February 2012 (Most of the work occurs Nov-Feb)	<input type="checkbox"/> Join auction acquisition team <input type="checkbox"/> Run errands <input type="checkbox"/> Prepare invitation/ mailing <input type="checkbox"/> Work at the event <input type="checkbox"/> Desk top publishing
Garage Sale	April 2012	April 2012	<input type="checkbox"/> Set up <input type="checkbox"/> Work the event <input type="checkbox"/> Clean up
Annual Fund Campaign	November-December	Fall 2011	<input type="checkbox"/> Promote at your school <input type="checkbox"/> Write letters to parents <input type="checkbox"/> Help pick up items at schools
BEF Advisory Council	1 Meeting in fall 1 Meeting in spring	Meet with the BEF to share ideas and learn how to communicate with the community about BEF mission and initiatives.	<input type="checkbox"/> I can meet twice a year to share ideas
Authors & Artists in Residence	April 2012	April 2012	<input type="checkbox"/> Set up or pick up items <input type="checkbox"/> Work the event
Alumni Committee	As needed	On-going	<input type="checkbox"/> Help develop alumni database <input type="checkbox"/> Identify Honorable Alumni <input type="checkbox"/> Develop alumni speaker bureau
Office Volunteer	As needed	On-going	<input type="checkbox"/> Clerical work <input type="checkbox"/> Data entry <input type="checkbox"/> Newsletter/Website

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_ **e-mail** \_\_\_\_\_

**Schools your children attend:** \_\_\_\_\_

For more Information Contact Laura T. Couger, Executive Director, Birmingham Education Foundation

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