



FAQ's regarding BEF Grants

How do I get a grant application?

You can download one from our Web site at www.supportBEF.org, or you can call the BEF office at 248-203-3030. Your School Representative should also be able to help you get the grant application.

What are you looking for when you review grants?

We are looking for programs and projects that reach a broad spectrum of students and cannot be financially supported by the District. We prefer grants that impact our students' district-wide, school-wide or grade-wide, these are considered *Foundation Grants*. We are also looking for innovative programs and projects that teachers wish to roll out as a test or pilot, these are considered our *Great Idea Grants*.

Can my booster club request a grant?

Grant requests need to be generated by a BPS Staff Member. They also have to be signed by the Principal in the building or the Staff Supervisor. However, booster clubs can work in cooperation with the BEF to request funds for projects.

When will my grant request be reviewed?

During the school year the Grant Review Committee meets monthly. Depending on when your grant request is received you should hear back from the Foundation within 60 days. Technology Grants over \$2,000 **must be received** by October 31, 2011 and March 30, 2012. The committee does not meet during July and August.

If I have requested funds from another organization for the same grant should I let you know?

It is always helpful to know if you have requested funds from other groups or organizations. The BEF has successfully teamed up with a number of organizations to collaboratively provide funding for projects.

Who determines if my grant request is approved?

Your grant request will be reviewed at the building level and by the appropriate administrators from BPS. Administrators review grant requests to make sure they fit with the overall strategic plan and educational goals of the district. The grant request is also reviewed by a BEF Grant Review Committee; after review the grant request is presented to the BEF Board of Trustees with recommendations and a vote takes place. The Trustees have the authority and responsibility for determining which programs receive funding.

Are there things the BEF does not fund?

The BEF does not fund teacher/coaches salaries or coursework, transportation costs, or individual student scholarships.

Where should I get information on pricing and an itemized list?

When possible it is helpful to use the REMC Catalog on the BPS Web site. The products found here are preapproved and the pricing is often very competitive. You can find it by visiting the Technology Department on the BPS Web site. You can also use the electronic catalog on the Web site. If you are requesting something that is not found in either of these locations, provide as much information as possible including detailed pricing information.